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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 5 August 1958

FROM : Chief, Clerical Training

SUBJECT: Weekly Report No. 30, 29 July - 4 August 1958.

1. Numbers in Clerical Induction Training. During the week of 29 July 1958 there were 125 people in Clerical Induction Training. Of those, 39 entered for the first time.

2. Numbers in Clerical Orientation Training. During the week of 29 July 1958 there were 22 people in Clerical Orientation.

3. Results of Official Agency Testing Administered by Clerical Induction. The results of the tests administered to the entrance-on-duty employees for the week of 29 July were as follows:

	<u>Tested</u>	<u>Qualified</u>
Shorthand	20	0
Typewriting	36	13

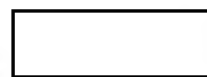
4. New Agency Component. We cannot help wondering what General Truscott would think of a title given him by a student in Clerical Orientation Training. Following a lecture on the Organization of the Agency, the students were asked, on a test, to abbreviate and explain the titles of the four major components. One young lady wrote "DD/C - Deputy Director/Contemplation."



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8/8/58
done
epc

Elaine copy & send to
compliments.



of DD/C with my

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